

# SAN DIEGUITO UNION HIGH SCHOOL DISTRICT TRANSPORTATION DEPARTMENT

## Frequently Asked Questions About 2011-2012 Bus Passes/Applications

1. ARE THERE SPACE LIMITATIONS ON THE BUSES?

*Yes. Please select a first choice and second choice bus route when completing your application. Every effort will be made to accommodate the applicant's first choice. In the event the applicant's first choice is sold out, they will be placed on a first come/first served waiting list. Students may be offered an alternative bus route.*

2. CAN I PURCHASE SEMESTER ONLY PASSES?

*Yes.*

3. CAN I PURCHASE AM ONLY OR PM ONLY PASSES?

*No. Due to space limitations.*

4. CAN I PURCHASE DAILY TICKETS?

*No. Due to space limitations.*

5. ARE FREE BUS PASSES AVAILABLE?

*Yes, to qualifying households. To determine if you are eligible for a free bus pass, please complete the Income Disclosure Form, **provide copies of approved income verification documents**, and attach them to the completed Bus Pass Application and Code of Conduct. Submit your packet in person or by mail.*

6. IF I HAVE TWO OR MORE STUDENTS IN THE DISTRICT RIDING THE BUS, IS THERE A DISCOUNT?

*Yes. Families with two or more students from the same household qualify to purchase the second or third pass at a discount of 20%.*

7. WHAT IS THE REFUND POLICY?

*Once you have begun riding the bus, there are no refunds available.*

8. IS THERE A DEADLINE FOR APPLICATIONS?

*Once passes go on sale for the upcoming school year, applications are accepted throughout the year, based on availability. However, we encourage you to submit your application as soon as possible in order to secure a seat on the bus of your choice.*

9. CAN MY STUDENT RIDE MULTIPLE BUSES?

*No. Due to the limited number of seats available, bus passes are issued for a single route only.*

10. CAN MY STUDENT RIDE ANOTHER BUS OR BRING A FRIEND HOME?

*No. Students may only ride on their assigned buses.*

11. CAN MY STUDENT USE A DIFFERENT BUS STOP ON THE ROUTE?

*Yes. Students may enter or exit their assigned bus on any of the route's normal stops.*

12. WILL MY STUDENT BE ISSUED A CARD OR STICKER?

*No. The student's name is placed on the pass roster for their assigned route.*

13. HOW WILL I KNOW MY STUDENT HAS BEEN APPROVED FOR TRANSPORTATION?

*You will be notified of your student's route assignment once the completed application has been approved and processed. Please be sure to include the proper contact information on your application so that we may notify you in a timely manner.*

14. MY SPECIAL NEEDS STUDENT RIDES THE HOME TO SCHOOL BUS, HOW DO I PROCEED?

*All students riding the bus must have completed the application and code of conduct. Your eligibility and priority levels as a special needs student do not change.*

15. WHERE DO I PURCHASE A BUS PASS?

***Bus pass applications can be completed and paid on-line [www.sduhsd.net](http://www.sduhsd.net)***  
*(Except if applying for free transportation under the district's guidelines)*

*Completed applications (including the code of conduct, payment or income disclosure forms) may be mailed to:*

*SDUHSD Bus Pass Application  
710 Encinitas Blvd.  
Encinitas, CA 92024-3357*

*Completed application packets may be dropped off at the Transportation Office  
1142 Bonita Drive, Encinitas*

*Applications are date/time stamped and processed in the order they are received.*

16. WHERE CAN I GET ADDITIONAL INFORMATION?

*Call Dispatch at 760-753-8298 ext. 5063*