

Greetings from the CCA Counseling Department!

In addition to the Counseling website, CCA uses a program called NAVIANCE to facilitate communication between the Counseling Dept. and parents/guardians and students.

**NAVIANCE** gives the Counseling Department an effective way to get important information to both students and parents via e-mail. It also allows students to manage the entire career and college process, including career and college searches, academic planning, extra-curricular activities, college visits and scholarships. In addition, every student can create a portfolio where all academic, career, and post-secondary school information can be accessed.

In the 2009-10 school year, most of the Counseling information will be provided exclusively through NAVIANCE. Although general content will be available via the CCA Counseling website, students and parents will need a NAVIANCE account to take full advantage of enhanced communication.

### **HOW DO I SIGN UP?**

**If you are already a CCA student** (one who attended CCA for the 2008-09 school year), you should already have an account. If you never signed up for an account, review the PowerPoint:

**<http://teachers.sduhsd.net/cccounseling/documents/NAVIANCE.ppt>**

If you already use NAVIANCE, log in at:

**<https://connection.naviance.com/fc/signin.php?hsid=cca>**

**If you are a NEW CCA student** (one who will be attending for the first time in 2009-10), you will not be able to log in until mid-August, after we input your data. After Raven Readiness days, you will be able to log in. Please view the tutorial at:

**<http://teachers.sduhsd.net/cccounseling/documents/NAVIANCE.ppt>**

In order to avoid missing crucial information and opportunities, and for NAVIANCE to become an optimal communication tool, we need 100% participation. Please make sure that student and parent(s) sign up (new students) or access (current students) Naviance, no later than the first week of school.

If you need assistance, please contact Darlene Burton, the College & Career Center Coordinator, after schools begins. You can reach her during lunch or after school in the Career Center, which is located in the Counseling building.

Thank you!