



Oak Crest Middle School

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www.sduhsd.net/oc

Principal
Terry Calen



Board of Trustees
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February 2011

Dear Parent/Guardian:

We warmly welcome you to the Oak Crest Middle School family.

All enrollment forms should be downloaded from our school website at www2.sduhsd.net/oc/. Please fill out these forms completely and return them along with **copies** of the required documents (**birth certificate, two proofs of residence & immunization record**), in the envelope provided, to your students 6th grade teacher by Friday, March 11, 2011.

- ◆ **Please review the address label on the envelope provided. If it is incorrect, please correct the information with your student’s current elementary school as soon as possible.**

Due FRIDAY, MARCH 11th to Sixth Grade Teacher

- 7th Grade Class Planning Card (*include applications if applicable*)
- SDUHSD Student Enrollment Form (**must include a copy of Certified Birth Certificate**)
- Verification of Residence (**copies of two proofs required**, refer to form for acceptable proofs)
- Verification of **ALL** Immunizations Record*******NO SHOTS – NO SCHOOL*******
- Health Information Form
- Emergency Form
- Important Notice Regarding New Students
- Computer Acceptable Use Policy (**student and parent sign signature page – keep the rest of the packet for future reference**)
- Annual Notification (**signature page**)
- Leadership, Yearbook, Advanced Band or AVID Application (if applicable)
- Opt out from listing in the student directory (optional)

We are looking forward to helping you plan your student’s transition to middle school.

If you have any questions regarding the registration process, please feel free to call the Oak Crest Counseling Office at: (760) 753-6241 ext. 3306

Duncan Brown
Counselor A-G

Laura Martin
Counselor H-Z

Veronica Rivera
Registrar/Counseling Secretary