

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
HIGH SCHOOL INDEPENDENT STUDY ONLINE COURSE CONTRACT**

Name:		Student #:	Grade:
School:		Parent Phone:	Ext:
Student's email:	Student's cell:	Parent's email:	
Duration of Agreement:	Beginning Date:	Ending Date:	

Objective: The student will complete the course listed below as outlined in the San Dieguito Union High School District course descriptions. All course subjects/objectives are consistent with curriculum adopted by the district. The course syllabus will include additional descriptions of the activities of the course of study covered by the agreement and the methods for evaluating student work and are part of this agreement. It is understood that:

- The purpose of this agreement is to enable the student to successfully reach the objective and complete all of the assignments.
- The San Dieguito Union School District will provide the teacher services, instructional materials, and other necessary items and resources as specified for each assignment.
- The student agrees to meet with or report to the teacher regularly.
- If the student satisfactorily completes course listed before the ending date of the agreement one course may be added to this agreement if the agreement is re-signed and dated.
- Individual course objectives are consistent with and evaluated in the same manner they would be if your student were enrolled in a traditional school program.
- Students must demonstrate mastery in each unit before moving on to the next unit.
- No course can be completed in less than 6 weeks. (*except at North Coast Alternative School*)
- Students may take up to 2 online classes per scheduled online period for the enrichment program at La Costa Canyon and Torrey Pines High.

Course Enrolled:

Course Title	Credits	Start Date	End date	Final Grade

Course Completed: _____ **Teacher:** _____ **Date:** _____

A copy of this form must be signed and dated upon completion of each course. Course completion forms must be retained in the student portfolio.

Student:

I understand that:

- Independent study is an optional educational alternative that I have voluntarily selected in lieu of classroom instruction.
- By entering SDUHSD Independent Study I have not waived any rights as a student, and I am entitled to all San Dieguito Union High School District services and resources.
- If I am a student with an individualized education program (IEP), my IEP must specifically provide for my enrollment in independent study.
- According to the district policy for grades 9 – 12 the maximum length of time allowed between the assignment and the date the assignment is due is three weeks.
- I must follow all the discipline code and behavior guidelines of the San Dieguito Union High School District. Any violation of these guidelines or failure to meet school/district requirements could result in dismissal from Independent Study.
- Visitation on any other school campus requires permission from that school.
- SDUHSD Add/Drop policies will apply to independent study courses.

I agree to:

- Independent study students agree to take the end of course CST (STAR) test for all online classes.
- Be supervised by SDUHSD teachers.

Please see reverse →

- Report to my instructor(s) in person or by email regularly and take all exams on campus with my instructor.

I understand that failure to complete four regularly scheduled assignments in a period of fifteen days will result in an evaluation to determine if I should remain in independent study and may also result in one or more of the following:

- ❖ A letter of concern to me and my parent, guardian, or caregiver, if appropriate
 - ❖ A specially scheduled appointment
 - ❖ A meeting with the teacher and/or counselor
 - ❖ A meeting with the administrator, including my parent, guardian, or caregiver, if appropriate
 - ❖ Termination of the agreement and my return to a regular classroom program of instruction or other appropriate alternative
- I understand that lack of transportation to the school site is not an acceptable reason for failing to turn in assignments and take proctored exams on campus.
 - I must complete 100% of my assigned work and achieve at least the minimum performance requirements of the course of study to earn a passing grade. I understand that credit, which is based on mastery of learning, can only be issued after I have successfully completed an activity and it has been evaluated.
 - I understand that progress report grades will be Pass/Fail and will be calculated based on the percentage of course completion. Example: When progress reports are issued in the middle of the semester I will receive a Pass (P) if I have completed 50% of the course. If I have completed less than 50% of the course I will receive a Fail (F).
 - I understand that the course completion date for all SDUHSD ISOL classes is one week earlier than the traditional semester finals date. All work for any class started must be completed by the Friday before the week of Finals in the semester the course is started.

Parent/Guardian/Caregiver:

I understand that the major objective of independent study is to provide a voluntary educational alternative for my student. A classroom alternative is available for my student.

I agree to the above conditions listed under “Student.” I also understand that:

- Individual course objectives are consistent with and evaluated in the same manner that they would be if he or she were enrolled in a traditional school program.
- I am liable for the cost of replacement or repair for willfully damaged or destroyed books, computers and other school property checked out or used by student.
- I am expected to encourage my student to do more than the minimum study requirements.
- I understand my student is taking an independent study course that does not require daily classroom attendance.
- I give my permission for my student to leave campus during the scheduled independent study course period to complete course work away from the school campus.
- I understand that my student must complete 100% of the assigned work and achieve at least the minimum performance requirements of the course of study to earn a passing grade. I understand that credit, which is based on mastery of learning, can only be issued after I have successfully completed an activity and it has been evaluated.
- I understand that progress report grades will be Pass/Fail and will be calculated based on the percentage of course completion. Example: When progress reports are issued in the middle of the semester my student will receive a Pass (P) if 50% of the course has been completed. If less than 50% of the course has been completed my student will receive a Fail (F).
- I understand that the course completion date for all SDUHSD ISOL classes is one week earlier than the traditional semester finals date. All work for any class started must be completed by the Friday before the week of Finals in the semester the course is started.

Agreement: We have read and understand this agreement and hereby agree to all the conditions set forth within.

Signatures:

→ Student:	Date:
→ Parent/Guardian/Caregiver:	Date:
Counselor:	Date:
Supervising Teacher/Program Administrator:	Date: